

Summer Internship Report 2017

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Hometown: Ooltewah, Tennessee



Franklin County Mayor's Office
Winchester, Tennessee

Provide an overview of the organization/research project and a summary of your responsibilities, tasks, and/or projects.

During this internship, I worked in the mayor's office completing administrative tasks, but I also accompanied the mayor to meetings and special events around the county. A majority of my internship was spent traveling around the county to various county departments. One day I would be on the side of the road with the highway department and another day I might be in the courtroom with the district attorney's office.

During your internship, what did you accomplish or how did you make a difference? In what ways did you grow in your professional and technical skills?

During my internship, I helped complete tasks for the county departments that were past due or necessary to complete before the end of the fiscal year. For the Re-entry program in the Corrections Department, I helped sort through the people who have graduated from the program so that the program can be ready for new participants. In the Veteran's Services office, I spoke to veterans and helped develop a more efficient filing system for veteran information. The skills I developed in this internship include my organizational and communication skills. I learned how to work within different departments amongst both government and non government officials.

Describe a problem that you helped to solve at your internship. What skills or knowledge from your education at Sewanee helped you address the problem?

I taught some of the people I worked with how to use technology such as google docs and forms to work efficiently.

In what way were your teamwork skills strengthened?

I worked with another intern to reorganize several filing cabinets in an effort to consolidate the files that existed while adding new files to the system.

How did your internship affect your career plans?

The internship helped me in two ways. I was able to work several days in court with judges and attorneys which renewed my interest in the field of law, while also affirming my interest to work in local or county government in the future.

In what ways did your internship cause you to encounter people of different backgrounds from your own? What steps did you take to communicate effectively with such persons? What did you learn from such persons' perspectives?

I encountered all kinds of people during my internship. I worked with public officials, both elected and appointed, lawyers, judges, the superintendent of the highway department, amongst other individuals with different backgrounds, education, and experiences. I learned a lot from these people as most of them have held a variety of positions in the public and private sectors.

Words of thanks to your internship funding donors:

This was a great experience that would not have been possible without funding. As an aspiring law student the funding helped me save for law school while learning a lot about government and court procedure!