

Sewanee: University of the South
INTERNSHIP AGREEMENT AND RELEASE

I, _____, desire to participate in Sewanee's Internship Program ("Internship") for _____ weeks; approximate dates are ____/____/____ through ____/____/____. I acknowledge that my participation in the Internship is voluntary and that I will receive no academic credit for the Internship.

I agree to perform the tasks, projects, or other work as proposed in my Internship application and to commit sufficient time each week as is necessary to timely complete these tasks or projects. I understand that as an intern, I am not an employee of the University and am not entitled to wages or benefits. To assist with living expenses during the Internship, the University will provide me a stipend of \$_____.

- I understand the internship stipend is considered taxable income and should be reported as such to the Internal Revenue Service. I understand that I will not receive a W2 form from the University.** _____ **(initial here)**

- I agree to submit my final report to Career & Leadership Development by September 1 at midnight. _____ **(initial here)**

- I agree to describe my Internship experience in a high-quality, well-edited final report. The final report will describe the tasks, projects, and other work that I performed; what I learned; and other benefits I derived from the Internship. _____ **(initial here)**

- I give my consent to the University to release my final report, photographs/video of me, and other information about my Internship for publicity purposes. _____ **(initial here)**

- I agree to edit/correct my reports as requested by the Internship Coordinator. _____ **(initial here)**

- I agree to ensure that my Internship supervisor submits my **evaluation report** to the Internship Coordinator. _____ **(initial here)**

- I will immediately notify the Internship Coordinator of any changes in my Internship plans. _____ **(initial here)**

- I will understand that if I leave my internship early, I will notify the Internship Coordinator immediately and that I will be billed for the remaining weeks. _____ **(initial here)**

I fully understand and appreciate that the University has no control over and does not supervise the site at which my Internship will take place, and that there may be the dangers, hazards, and risks inherent in the Internship which could include serious or even mortal injuries and property damage. Knowing the dangers, hazards, and risks of such activities, and in consideration of being permitted to participate in the Internship, on behalf of myself, my family, heirs, and personal representative(s), I, the undersigned, agree to assume all the risks and responsibilities surrounding my participation in the Internship and in any activities undertaken as an adjunct thereto, and in advance release, waive, forever discharge, and covenant not to sue the University, its governing boards, officers, agents and employees (hereafter called the "Releasees"), from any against any and all liability for any harm, injury, damage, claims, demands, actions, causes of action, costs and expenses of any nature that I may have or that may hereafter accrue to me, arising out of or related to any loss, damage, or injury including but not limited to suffering and death, that may be sustained by me or by any property belonging to me, whether caused by the negligence or carelessness of the Releasees, or otherwise, while in, on, upon, or in transit to or from the premises where the Internship, or any adjunct to the Internship, occurs or is being conducted. It is my express intent that this release and hold harmless agreement shall bind the members of my family and spouse, if I am alive, and my estate, Family, heirs, administrators, personal representatives, or assigns, if I am deceased, and shall be deemed as a release, waiver, discharge and covenant not to sue the above-named Releasees. I further agree to save and hold harmless, indemnify, and defend Releasees from any claim by me or my family, arising out of my participation in the Internship.

In signing this Agreement, I acknowledge and represent that I have fully informed myself of the content of the foregoing waiver of liability and hold harmless agreement by reading it before I sign it, and I understand that I sign this document as my own free act and deed; no oral representation, statements, or inducements, apart from the foregoing written statement, have been made.

I understand that the University does not require me to participate in this Internship, but I want to do so, despite the possible dangers and risks and despite the release contained in this Agreement. I further state that I am at least eighteen (18) years of age and fully competent to sign this Agreement; and that I execute this Agreement for full, adequate, and complete consideration fully intending to be bound by the same.

I further state that there are no health-related reasons or problems which preclude or restrict my participation in this Internship, and that I have adequate health insurance necessary to provide for and pay any medical costs I may incur as a result of illness or injury to me.

I understand that the University in no way represents or acts as agent for transportation carriers, hotels, and other suppliers of services connected with my Internship, all of which I selected, and I agree that the University, its governing boards, employees, and agents are not responsible or liable for any injury, damage, loss, accident, delay or other irregularity which may be caused by any company or person engaged in providing or performing any of the services involved in my Internship.

FOR THOSE WHO WILL BE DOING THEIR INTERNSHIP ABROAD: I am aware that, as a guest in a foreign country, there is certain behavior that is unacceptable and could lead to possible disruption of my Internship. I acknowledge that should I have legal problems with any foreign nationals or government of any country, I will attend to the matter personally with my own personal funds. The University is not responsible for providing any assistance under such circumstances.

I further agree that this Agreement shall be construed in accordance with the laws of the State of Tennessee. If any term or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law governing this Agreement, the validity of the remaining portions shall not be affected thereby.

THIS IS A RELEASE OF LEGAL RIGHTS. READ AND BE CERTAIN YOU UNDERSTAND IT BEFORE SIGNING.

IN WITNESS WHEREOF, I have executed this release this _____ day of _____, 20____.

Signature

Banner number