

SUPER SEWANEE STUDENT

Home: 6142 Winding Way • Naples, FL 23005
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EDUCATION

Sewanee: The University of the South, Sewanee, TN Bachelor of Arts expected May 2020

- Intended Major: History; Minor: Spanish
- Cumulative GPA: 3.25
- Five years formal study of Spanish, and travel to South and Central America; speaking - entry level, written and reading abilities - proficient

Everglades High School, Naples, FL High School diploma, May 2016

Varsity track and cross country, and swimming - four-year letter winner

School ambassador and tour guide

100+ hrs of service each year through the Beta Club; awarded "Most Charitable at graduation"

EXPERIENCE

Intern, Architectural Accents, Miami, FL, Summer 2018

- Learned the business internally and accompanied partner on client calls
- Developed advanced Excel skills and precise note-taking abilities
- Contributed excellent work ethic, independent organizational skills, attention to deadlines

Lifeguard, Colonial Athletic Club, Tampa, FL; Summers 2016 and 2017

- Enforced rules to maintain a safe environment; CPR and lifeguard certified
- Provided assistance to members, maintained cleanliness of the pool, documented pool chemical levels, and helped with special events
- In 2017, promoted to Head Guard; trained new guards and created a weekly schedule; reported concerns from other guards directly to the pool supervisor; leadership by example

Server, Burger on the Green, Naples, FL; 2016-Present, college breaks

- Greeted and served customers, operated the cash register, maintained cleanliness of the restaurant and worked well as a part of a team
- Maintained calm and positivity in a fast paced environment; excellent customer service know-how

COLLEGE ACTIVITIES

Varsity Cross Country and Track Teams, August 2016-Present

- Dedicated 25+ hours weekly of training, conditioning, team activities, travel and competition
- Represent the teams on the Student Athletic Advisory Board

Arcadian, Office of Admission, Spring 2016 - Present

- Provide weekly tours for prospective families visiting campus
- Host high school students for lunch talks

Dance Performance: Perpetual Motion, August 2016-Present

- Choreograph and teach peers new dance routines, perform in multiple dances choreographed by fellow students, assist in marketing the annual student-run event

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Commented [2]: This is your current job so it remains at the top of the page

Commented [3]: High school, and the activities associated with it remain only until the resume is filled with new college activities, usually by junior year. High School does not remain on the resume senior year unless it is a prominent name in the area you are relocating to, and then only the name of the school and grad date

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